



DEPARTMENT OF THE NAVY  
OFFICE OF THE SECRETARY  
WASHINGTON, D.C. 20350-1000

SECNAVINST 4101.1  
OP-413  
24 January 1986

SECNAV INSTRUCTION 4101.1

From: Secretary of the Navy

Subj: SECRETARY OF THE NAVY ENERGY CONSERVATION AWARDS PROGRAM

Encl: (1) Secretary of the Navy Energy Conservation Award Flag Design

1. Purpose. To promulgate policy and assign responsibility for the conduct of and participation in the annual Secretary of the Navy Energy Conservation Awards Program.

2. Background

a. The Secretary of the Navy annually grants eight energy conservation awards to various units and activities of the Navy and Marine Corps. These awards are for outstanding energy conservation and energy management accomplishments during the preceding fiscal year.

b. The objective of this award program is to promote excellence in energy conservation and energy management within the Department of the Navy by recognizing Navy and Marine Corps units and activities. Recognition will be given for outstanding leadership in energy management, innovations in the improvement of energy efficient equipment, and energy conserving approaches to training, daily operations, housekeeping and maintenance.

3. Policy

a. Award Categories. Awards will be presented in eight categories:

- (1) Ships (crew of 400 or more)
- (2) Ships (crew less than 400)
- (3) Aviation squadrons (Navy and Marine Corps)
- (4) Navy shore activities (500 or more full-time personnel)
- (5) Navy shore activities (less than 500 full-time personnel)
- (6) Marine Corps activities

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(7) Industrial facilities

(8) Other Fleet, Fleet Marine Force and field units

b. Award Criteria. The following functional areas will be weighted as shown in the selection of winners of the Secretary of the Navy Energy Conservation Award:

(1) Awareness of and compliance with energy management directives (10 percent).

(2) Energy management planning (15 percent).

(3) Efficient use and maintenance of energy consuming, producing and distributing systems (25 percent).

(4) Innovative improvements in existing equipment and procedures or development of new processes or equipment to address energy management problems (10 percent).

(5) Training of personnel in energy awareness and energy management methods (10 percent).

(6) Command commitment to effective energy management (5 percent).

(7) Effectiveness of energy management organization (5 percent).

(8) Results of energy management program (20 percent).

c. The Secretary of the Navy will announce the previous fiscal year award winners during the third quarter of each fiscal year.

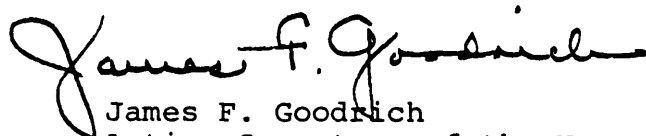
d. Each award winner is authorized to display the Secretary of the Navy Energy Conservation Award flag for a period of one year from the date of the award announcement. The flag design is illustrated in enclosure (1).

4. Action. The Chief of Naval Operations and the Commandant of the Marine Corps shall provide procedures to implement this instruction. Timetables shall be established to ensure that nominations and evaluations are processed through the chain-of-command so that awards may be announced at the prescribed time.

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The Chief of Naval Operations and the Commandant of the Marine Corps shall ensure that the name of the proposed winner in award category (6), along with a summary of achievement and a summary of the scoring of nominees, is provided to the Assistant Secretary of the Navy (Shipbuilding and Logistics) for preparation of the award nomination package.

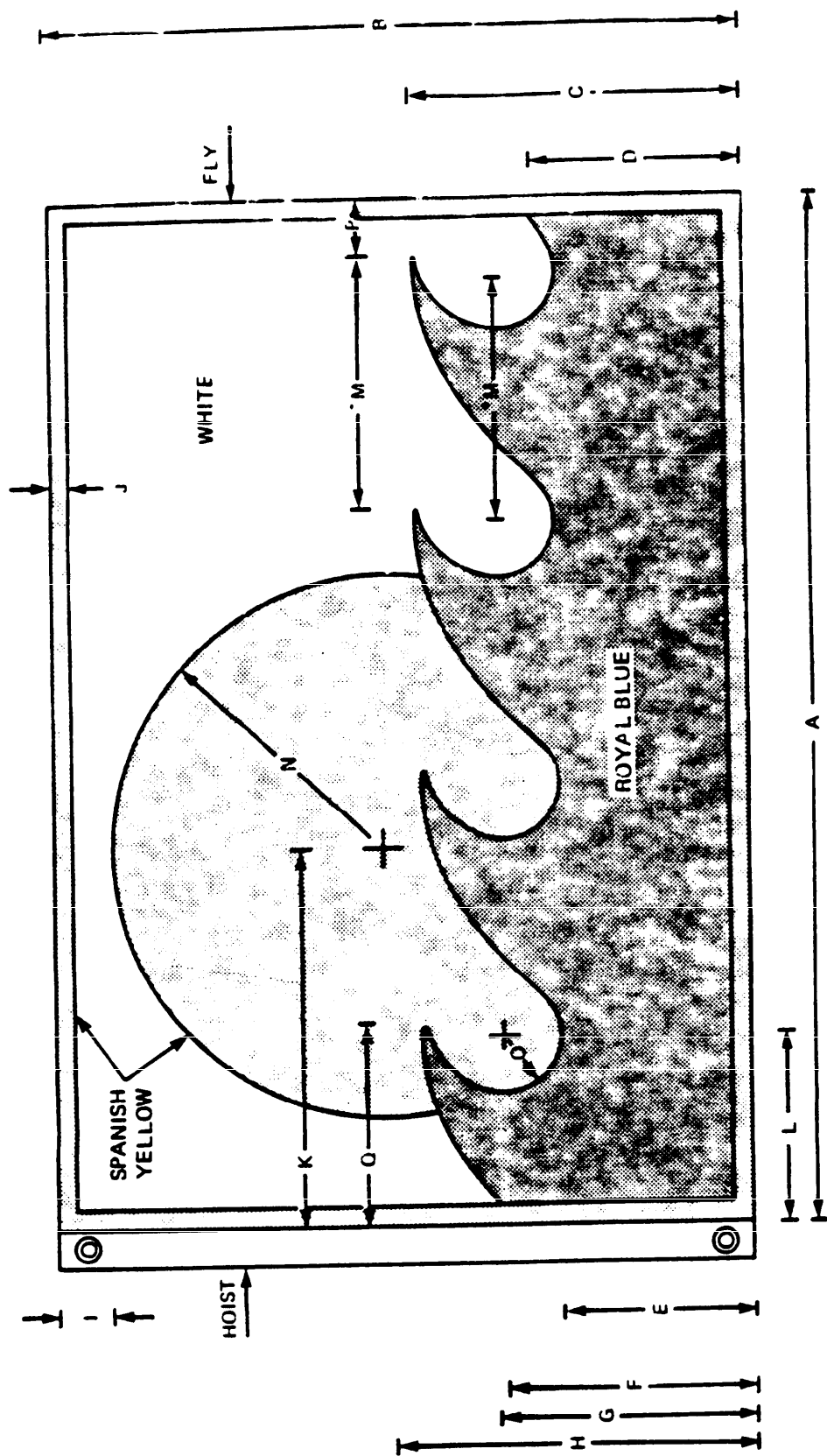
  
James F. Goodrich  
Acting Secretary of the Navy

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ALL DIMENSIONS IN INCHES

\*DISTANCE M IS SAME BETWEEN ALL PARTS OF FLAG